



Current TSPV Opportunities

As at 14 January 2021

Omni Executive is a dynamic and growing organisation, always interested in quality people with a genuine enthusiasm for their work.



The positions advertised below are open to candidates who hold a current Top Secret Positive Vetting (TSPV) security clearance or have held a TSPV in the previous 12-month period (which has since been downgraded).

Candidates with a current Defence recognised Psychological Assessment are preferred but not essential.

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Business Analyst SFIA 5

Close date: 31 Jan 2021

Location: Canberra

Reference: 92/2020-1

Employment type: Permanent

Contact: contracts_tss@omniexe.com

The Business Analyst role is responsible for eliciting business and technical requirements as well as modelling complex business processes for the purposes of informing ICT capability delivery.

This role requires that the successful candidate be able to interpret the needs articulated by a diverse set of technical customers and non-technical representatives of the broader business community. The role must work with architects, developers and end users to devise solutions that satisfy the customer needs whilst working within the bounds of strategic direction.

Portfolio Management Analyst SFIA 5

Close date: 31 Jan 2020

Location: Canberra

Reference: 61/2020-1

Employment type: Permanent

Contact: contracts_tss@omniexe.com

The Portfolio Management Analyst will have broad experience in Capability Strategic Planning to undertake a number of capability development and related activities during the 2020-21 financial year. Work will involve developing capability roadmaps, documentation and analysis of business requirements identification and strategic IT planning at the enterprise level to assist in technology outcomes for the division and the organisation. Management and engagement of internal and external stakeholders relevant to the portfolio of work is essential.

Systems Administrator SFIA 5

Close date: 31 Jan 2021

Location: Canberra

Reference: 95/2020-1

Employment type: Permanent

Contact: contracts_tss@omniexe.com

The System Administrator is responsible for complex activities and tasks relating to design, development, integration, configuration, hardening, and documentation of Cyber Security Systems. The System Administrator will lead and conduct these activities whilst working cohesively and flexibly with related stakeholders to enable critical missions.

Solution Architect SFIA 5

Close date: 5 Feb 2021

Location: Canberra

Reference: 93/2020-1

Employment type: Permanent

Contact: contracts_tss@omniexe.com

The Solution Architect is responsible for developing technology solutions and mapping the business requirements to systems/technical requirements and aligning solutions with the capability architecture.

The Solution Architect will integrate and deliver complex Cyber Security services and artefacts, whilst working cohesively and flexibly with related stakeholders.

Application Administrator SFIA 3

Close date: 29 Jan 2021

Location: Canberra

Reference: 74/2020-1

Employment type: Permanent

Contact: contracts_tss@omniexe.com

The Application Administrator is accountable, under routine direction from the Enterprise Application Services (ESS) team and technical leads, to undertake moderately complex application and system administration including managing incidents, changes, problem outages, upgrades and patches.

The technical environment includes management of Windows Server virtual machines for application hosting, various commercial-off-the-shelf (COTS) enterprise information and IT-enabling applications, sensitive customer data management, PowerShell continuous delivery workflows, and security, backup and performance tuning for applications and supporting services. Tasks may include rebuilding, upgrading and configuring existing systems, scripted transformations of data sets and implementation, maintenance and improvement of automated system management scripts.

The role collaborates with junior to senior technical specialists in a mixed contract/APS team, balancing daily operational support against weekly and multi-month Agile sprint deliverables.

ESS implement, secure, support and iterate a portfolio of document, record and information management applications; digital workflow; and enterprise-ICT enabling applications such as monitoring, data warehousing and analytics.

Business Analyst – Logistics Management SFIA 4

Close date: 4 Feb 2021

Location: Canberra

Reference: 104/2020-1

Employment type: Permanent

Contact: contracts_tss@omniexe.com

Working with the Logistics Manager, the Business Analyst is accountable under general direction to identify, manage and communicate business requirements; translate business requirements into functional specification and work collaboratively with the Logistics management team to support the development of tools to provide life-cycle/asset management assurance to the organisation.

Change Manager SFIA 5

Close date: 29 Jan 2021

Location: Canberra

Reference: 79/2020-1

Employment type: Permanent

Contact: contracts_tss@omniexe.com

The Change Manager will have responsibility for delivering a set of business outcomes across multiple projects and related support teams in a rapidly changing business environment. The Change Manager, under broad direction, will work independently to develop business focused strategies and documentation.

This will involve working with business stakeholders, project managers, systems architects and other groups as required, to identify and document requirements and assist in the development of system specifications.

IT Service Desk Analyst SFIA 3

Close date: 11 Feb 2021

Location: Canberra

Reference: 37/2020-3

Employment type: Permanent

Contact: contracts_tss@omniexe.com

The IT Service Desk Analyst investigates and resolves IT incidents, actions requests received through the Service Catalogue and provides advice about services provided. To provide a quality service, the IT Service Desk Analyst will keep the customer informed of the progress of their request and follow-up any outstanding actions.

The IT Service Desk Analyst works in a team environment comprising contractors and officers, providing services to a diverse range of customers. In this high paced environment, the ability to problem solve and develop new skills is essential. The role requires the IT Service Desk Analyst to work independently and also collaborate with team members and external support staff to resolve complex issues.

Requirements Manager SFIA 5

Close date: 1 Feb 2021

Location: Canberra

Reference: 110/2020-1

Employment type: Permanent

Contact: contracts_tss@omniexe.com

The Requirements Manager will work independently within broad guidelines to manage project requirements, risks and configuration and contribute to the definition of multiple tranches of work. This person will work with business stakeholders, project managers, systems architects, security stakeholders and other groups as required, to identify and develop requirements, configuration and analyse risks towards the project.

Systems Engineer SFIA 5

Close date: 1 Feb 2021

Location: Canberra

Reference: 110/2020-2

Employment type: Permanent

Contact: contracts_tss@omniexe.com

The Systems Engineer will lead complex activities and tasks relating to requirements development, system definition, design and development, integration, verification and validation. This person will plan, organise, integrate and deliver complex systems engineering services and products, whilst working cohesively and flexibly with the broader project team, key business partners and stakeholder groups.

Cloud Application Developer SFIA 4

Close date: 1 Mar 2021

Location: Canberra

Reference: 109/2020-1

Employment type: Permanent

Contact: contracts_tss@omniexe.com

The Cloud Application Developer will work to the Technical Team Lead within a team of like-minded individuals. The candidate will primarily work in a fast-paced development environment with the freedom to independently approach, own and solve key problem sets. The Cloud Application Developer will manage a critical mission system in the development, test and production environments and rapidly learn new technologies by applying industry best-practices and applying your extensive knowledge and experience.

The Cloud Application Developer will provide complex application and system support, including managing incidents, changes, unplanned outages, upgrades and patches. Ideally, candidates will be experienced in developing large complex web applications, and be able to rapidly learn new technologies whilst be experienced in different distributed technologies, including MongoDB or ElasticSearch. The candidate will be experienced in test automation that is designed to meet the needs of intelligence organisations.

Software Developer – Cyber Security SFIA 5

Close date: 9 Mar 2021

Location: Canberra

Reference: 94/2020-1

Employment type: Permanent

Contact: contracts_tss@omniexe.com

The Software Developer will be accountable under broad direction to interpret specifications and technical designs to build, maintain and modify code or adaptation data for software applications, construct technical specifications from a business functional model, write and execute tests, write and maintain technical documentation. Roles exist both in project teams and tactical positions embedded to support business units supporting critical business function.

GIS Business Lead SFIA 5

Close date: 29 Jan 2021

Location: Canberra

Reference: 078/2021-1

Employment type: Permanent

Contact: contracts_tss@omniexe.com

To GIS Business Lead will manage and provide professional services consultancy and be responsible for the provision of professional support and assistance with business integration, sustainment and operation.

Business Intelligence Developer SFIA 3

Close date: 2 Feb 2021

Location: Canberra

Reference: 084/2021-1

Employment type: Permanent

Contact: contracts_tss@omniexe.com

The BI Developer will be responsible for working under direction as a member of a team responsible for developing software, integrating Commercial Off the Shelf (COTS) and Government Off the Shelf (GOTS) software, documenting technical processes and assisting with testing and deployment.

The role will need intermediate software development skills as well as data analysis and modelling skills.

The program of work has multiple projects which range in size. The successful candidate may be required to work across one or more of these projects. The role will need a proven ability to work within an integrated team of technical/non-technical personnel.

Business Intelligence Developer SFIA 4

Close date: 2 Feb 2021

Location: Canberra

Reference: 084/2021-2

Employment type: Permanent

Contact: contracts_tss@omniexe.com

The BI Developer will be responsible for working as a member of a team responsible for developing software, integrating Commercial Off the Shelf (COTS) and Government Off the Shelf (GOTS) software, documenting technical processes and assisting with testing and deployment.

The role will need intermediate software development skills as well as data analysis and modelling skills.

The program of work has multiple projects which range in size. The successful candidate may be required to work across one or more of these projects. The role will need a proven ability to work within an integrated team of technical/non-technical personnel.

Business Intelligence Developer SFIA 5

Close date: 2 Feb 2021

Location: Canberra

Reference: 084/2021-3

Employment type: Permanent

Contact: contracts_tss@omniexe.com

The BI Developer will be responsible for working as a member of a team responsible for developing software, integrating Commercial Off the Shelf (COTS) and Government Off the Shelf (GOTS) software, documenting technical processes and assisting with testing and deployment.

The role will need intermediate software development skills as well as data analysis and modelling skills.

The program of work has multiple projects which range in size. The successful candidate may be required to work across one or more of these projects. The role will need a proven ability to work within an integrated team of technical/non-technical personnel.

System Engineer (Automation and Monitoring) SFIA 5

Close date: 2 Feb 2021

Location: Canberra

Reference: 085/2021-1

Employment type: Permanent

Contact: contracts_tss@omniexe.com

The Systems Engineer will be accountable under general direction to design, prototype, implement and transition the Automation & Monitoring components of a new Enterprise ICT environment.

The role requires design, engineering & delivery skills and a proven ability to work within an integrated team of technical and non-technical personnel. The proposed system will make use of VMWare Cloud Foundation (VCF) technologies, specifically VRA, VRO, and VROPS, however adaptable experience with other enterprise monitoring & automation suites (e.g. SCOM, SolarWinds, SMA, SCORCH, Ansible, or similar) is also acceptable.

The role has specific requirements to design and implement workflows as well as the underlying capability. It is expected that the engineer will be able to work with technical and business stakeholders across multiple specialist (e.g. storage, networking, virtualisation, and server) areas to create these flows.

They will design solutions against the defined System Architecture, but it is expected that they will build upon this to create content at the solution (e.g. HLD / DD) level and will consider both technical and non-technical elements. This includes potential ITIL process interactions, as well as how the workflows and automation as a method will help to reduce overall operational burden, and increase user agility.

They will also contribute to and perform requirements development, system definition, design and development, integration, verification and validation for their element, and it is expected that the individual will have experience working in a requirements driven project (e.g. Agile or Waterfall based).

Project Support Officer SFIA 4

Close date: 2 Feb 2021

Location: Canberra

Reference: 087/2021-1

Employment type: Permanent

Contact: contracts_tss@omniexe.com

The Project Support Officer will work under general direction to assist several team leads in the delivery of the Project. Duties will include assisting with project procurement activities, recordkeeping, organising and minuting meetings and general administrative tasks. The incumbent will be required to function within broad guidelines and be willing to identify solutions to common administrative problems. They will need to be a self-starter and have an ability to work within strict timeframes.

The role will require project support skills and a proven ability to work within an integrated team of technical/non-technical personnel.

The program of work has multiple projects which range in size. The successful candidate may be required to work across several of these.

Business Analyst SFIA 3

Close date: 2 Feb 2021

Location: Canberra

Reference: 086/2021-1

Employment type: Permanent

Contact: contracts_tss@omniexe.com

The Business Analyst will engage with stakeholders, model processes and develop system requirements.

This position will participate in the elicitation of business and technical requirements and the modelling of new and existing business processes to inform ICT project delivery for a fast paced, dynamic business unit.

The successful candidate will work relatively independently but within a schedule of prioritised work determined by a project manager / product owner. The role requires the business analyst to work with business stakeholders, project managers, systems architects and delivery teams as required to elicit and communicate requirements for successful delivery of capability outcomes.

The program of work has multiple projects which range in size. The successful candidate may be required to work across several of these.

Business Analyst SFIA 4

Close date: 2 Feb 2021

Location: Canberra

Reference: 086/2021-2

Employment type: Permanent

Contact: contracts_tss@omniexe.com

The Business Analyst will be responsible for customer engagement, process modelling and development of system requirements.

This position is responsible for the elicitation of business and technical requirements and the modelling of new and existing business processes to inform ICT project delivery for a fast paced, dynamic business unit.

The successful candidate will contribute to multiple projects within a program. This will involve working with business stakeholders, project managers, systems architects and delivery teams as required to elicit and communicate requirements for successful delivery.

The program of work has multiple projects which range in size. The successful candidate may be required to work across several of these.

Business Analyst SFIA 5

Close date: 2 Feb 2021

Location: Canberra

Reference: 086/2021-3

Employment type: Permanent

Contact: contracts_tss@omniexe.com

The Business Analyst will be responsible for customer engagement, process modelling and development of system requirements.

This position is responsible for the elicitation of business and technical requirements and the modelling of new and existing business processes to inform ICT project delivery for a fast paced, dynamic business unit.

The successful candidate will work independently within broad guidelines to contribute to multiple projects within a program. This will involve working with business stakeholders, project managers, systems architects and delivery teams as required to elicit and communicate requirements for successful delivery.

The Business Analyst will work with Agile teams to improve Agile processes that ensure customers' needs are understood and eventually satisfied.

The Business Analyst interprets the business needs and works with architects and system engineers to ensure the customers' fundamental needs are understood at a basic level. The role is required to work with engineers and architects to satisfy business needs within the strategic technology direction of the organisation.

The program of work has multiple projects which range in size. The successful candidate may be required to work across several of these.

Business Analyst SFIA 6

Close date: 2 Feb 2021

Location: Canberra

Reference: 086/2021-4

Employment type: Permanent

Contact: contracts_tss@omniexe.com

The Business Analyst will be responsible for leading business analysis activities within a large part of the organisation in order to provide customer engagement, process modelling and a comprehensive understanding of system requirements.

This position will elicit business and technical requirements as well as model complex business processes for the purposes of informing future ICT capability delivery.

The successful candidate will develop a good understanding of the organisation's long term technology strategy as well as the needs of the organisation to achieve its mission in an ever changing environment.

The successful candidate will develop strong relationships with senior decision makers to ensure the role provides business analysis in support of operational customers, project managers, systems architects and software development teams including testers.

The Business Analyst will work with software delivery teams to improve Agile processes that ensure customers' needs are understood and eventually satisfied.

This role requires that the successful candidate be able to interpret the needs articulated by a diverse set of customers. The role must then take the lead in working with architects and developers to devise solutions that satisfy the customer needs whilst respecting the organisation's strategic direction as it relates to technology.

Technical Writer SFIA 3

Close date: 2 Feb 2021

Location: Canberra

Reference: 088/2021-1

Employment type: Permanent

Contact: contracts_tss@omniexe.com

The Technical Writer will produce a range of design, configuration, technical support and training documents for Information and Communications Technology (ICT) projects. The role requires complementary skills to produce documentation for various audiences ranging from highly technical documents through to user friendly and executive-targeted documentation.

The Technical Writer requires highly developed technical writing skills and the demonstrated ability to work in an integrated team of technical and non-technical personnel. Final documentation is expected to comply with Commonwealth standards such as the Commonwealth Style Guide and accessibility requirements.

The program of work has multiple projects which range in size. The successful candidate may be required to work across one or more of these projects.

Storage Engineer SFIA 5

Close date: 2 Feb 2021

Location: Canberra

Reference: 103/2021-1

Employment type: Permanent

Contact: contracts_tss@omniexe.com

The Storage Engineer will be responsible for working under limited direction as a member of a team responsible for delivering enhancements and new capabilities required across multiple security domains.

The role has both design and an implementation components. The engineer is responsible for creating, improving, and supporting quality IT services with optimal utilisation of storage resources, ensuring data security, availability and integrity of business data. The engineer will assist with the development of standards, procedures and guidelines for implementing data protection and disaster recovery functionality for all business applications and business data using different online and offline storage solutions.

Programme Manager SFIA 6

Close date: 1 Feb 2021

Location: Canberra

Reference: 154/2021-1

Employment type: Permanent

Contact: contracts_tss@omniexe.com

The Programme Manager –will work under the broad direction of the Director - GEOINT Program Office and be responsible to review GEOINT Program and establish the appropriate mechanisms to mature Program coordination and management within the GEOINT Program Office

The successful candidate may also be required to work across several of these if required.

Data Scientist SFIA 4

Close date: 2 Feb 2021

Location: Canberra

Reference: 104/2021-1

Employment type: Permanent

Contact: contracts_tss@omniexe.com

The Data Scientist will be responsible for working under general direction as a member of a team responsible for developing advanced analytics, tools and techniques to exploit data holdings in support of business requirements. The role will involve the design, development and integration of advanced analytic solutions.

The role will need proven data analysis experience, the ability to design and develop software/analytic solutions, and an ability to work within an integrated team of technical/non-technical personnel.

The program of work has multiple projects which range in size. The successful candidate may be required to work across one or more of these projects.

Data Scientist SFIA 5

Close date: 2 Feb 2021

Location: Canberra

Reference: 104/2021-2

Employment type: Permanent

Contact: contracts_tss@omniexe.com

The Data Scientist will be responsible for working under limited direction as a member of a team responsible for developing advanced analytics, tools and techniques to exploit data holdings in support of business requirements. The role will involve the design, coordination, development and integration of advanced analytic solutions.

The role will need extensive data analysis experience, the ability to architect and develop software/analytic solutions, and a proven ability to work within an integrated team of technical/non-technical personnel.

The program of work has multiple projects which range in size. The successful candidate may be required to work across one or more of these projects.

Software Developer SFIA 3

Close date: 2 Feb 2021

Location: Canberra

Reference: 107/2021-1

Employment type: Permanent

Contact: contracts_tss@omniexe.com

The Software Developer will be responsible for working under direction as a member of a team responsible for developing software, integrating Commercial Off the Shelf (COTS) and Government Off the Shelf (GOTS) software, documenting technical processes and assisting with testing and deployment.

The role will need intermediate software development skills and a proven ability to work within an integrated team of technical/non-technical personnel.

The program of work has multiple projects which range in size. The successful candidate may be required to work across one or more of these projects.

Software Developer SFIA 4

Close date: 2 Feb 2021

Location: Canberra

Reference: 107/2021-2

Employment type: Permanent

Contact: contracts_tss@omniexe.com

The Software Developer will be responsible for working under direction as a member of a team responsible for developing software, integrating Commercial Off the Shelf (COTS) and Government Off the Shelf (GOTS) software, documenting technical processes and assisting with testing and deployment.

The role will need well established software development skills and a proven ability to work within an integrated team of technical/non-technical personnel.

The program of work has multiple projects which range in size. The successful candidate may be required to work across one or more of these projects.

Software Developer SFIA 5

Close date: 2 Feb 2021

Location: Canberra

Reference: 107/2021-3

Employment type: Permanent

Contact: contracts_tss@omniexe.com

The Software Developer will be responsible for working under direction as a member of a team responsible for developing software, integrating Commercial Off the Shelf (COTS) and Government Off the Shelf (GOTS) software, documenting technical processes and assisting with testing and deployment.

The role will need very high level software development skills and a proven ability to work within an integrated team of technical/non-technical personnel.

Change Management Specialist SFIA 5

Close date: 1 Feb 2021

Location: Canberra

Reference: 16/2021-1

Employment type: Permanent

Contact: contracts_tss@omniexe.com

The Change Management Specialist will be a highly organised, dynamic, outcome orientated individual with excellent communication skills.

The Change Management Specialist will be accountable under the general direction of the Section Head, including but not limited to implementing change management in accordance to ITIL best practice aiming for a maturity level 3, manage a team and provide professional guidance and support.

The Change Management Specialist is responsible for managing complex change requests, evaluating and documenting risks to the integrity of the IT system including availability, performance, security and compliance of the business services impacted, engaging with stakeholders to identify and communicate needs of stakeholder groups, negotiate with senior stakeholders and communicating formally and informally on the progress.

Business Availability Manager SFIA 4

Close date: 2 Feb 2021

Location: Canberra

Reference: 4/2021-1

Employment type: Permanent

Contact: contracts_tss@omniexe.com

The ACSC has a requirement for a Business Availability Manager to develop, enhance and manage ongoing relationships and activities between the Vendor, Customer, Executive and Users. The Business Availability Manager is responsible for the smooth delivery and operation of ACSC services & systems.

Service Delivery Manager SFIA 5

Close date: 1 Feb 2021

Location: Canberra

Reference: 21/2021-1

Employment type: Permanent

Contact: contracts_tss@omniexe.com

The Service Delivery Manager (SDM) will work under the general direction of the Section Head for the planning, management and delivery of services. SDM will be a highly organised, dynamic, outcome orientated individual with excellent communication skills.

The SDM will be accountable for the delivery of a service and ensure the customer is first. The SDM will work closely with the customer to appreciate and understand the capability requirements and ensure progress is continuing for the benefit of our business areas. The SDM will focus on customer satisfaction, implement measures, ensure standards are met and regularly interact with the customer. The SDM will be required to have excellent interpersonal skills and be able to think quickly and analyse situations. Technical knowledge and an appreciation of business scope to ensure stability of service end to end is crucial.

Project Support Officer SFIA 2

Close date: 1 Feb 2021

Location: Canberra

Reference: 46/2021-1

Employment type: Permanent Part-Time

Contact: contracts_tss@omniexe.com

A Project Support Officer is required to work within the clients Services Administration team to undertake administrative support for a records management project.

The Project Support Officer will be responsible for assisting the Psychology Services team meet its records management responsibilities under the Government's Digital Continuity 2020 Policy. This work will include, but is not limited to, reading personally sensitive material to a sufficient degree that they can categorise, organise, prepare scan and destroy files. They will also be required to work within the clients electronic record keeping systems. The Project support Officer will be required to work within an integrated team of technical and non-technical personnel.

Project Manager SFIA 5

Close date: 2 Feb 2021

Location: Canberra

Reference: 01/2021-1

Employment type: Permanent

Contact: contracts_tss@omniexe.com

The Project Manager will be accountable under the general direction of a Project Director for the planning, management and delivery of capability enhancements. The role will involve working with business stakeholders, business analysts, system architects, and development personnel.

Project Support Officer SFIA 4

Close date: 2 Feb 2021

Location: Canberra

Reference: 29/2021-1

Employment type: Permanent

Contact: contracts_tss@omniexe.com

The Project Support Officer is accountable under general direction to provide effective administration to a technical Information Communications and Technology (ICT) project within a Program.

The Project Support Officer will assist in managing activities and processes relating to project procurement, project finance, asset documentation, project-specific and general administration activities including workplace health and safety, security and accommodation.

The successful candidate will be required to work cohesively and communicate effectively with other project team staff and stakeholder groups.

Project Manager SFIA 5

Close date: 2 Feb 2021

Location: Canberra

Reference: 29/2021-2

Employment type: Permanent

Contact: contracts_tss@omniexe.com

The Project Manager will manage a diverse range of technical Information Communications and Technology (ICT) projects.

The management of projects, typically (but not exclusively) involving the development and implementation of business processes to meet identified business needs, acquiring and utilising the necessary resources and skills, within agreed parameters of cost, timescales, and quality.

Service Management Process Owner SFIA 5

Close date: 2 Feb 2021

Location: Canberra

Reference: 02/2021-1

Employment type: Permanent

Contact: contracts_tss@omniexe.com

The client has a requirement for Service Management Process Owners to develop, improve, communicate, and embed IT policies and processes. The Process Owner is responsible for ensuring the ITIL aligned service delivery of existing ICT services & systems to achieve Service Level Objectives. Engagement with stakeholders across sections and service delivery teams is required to ensure alignment with strategy & requirements.

ICT Network Security Firewall Specialist SFIA 4

Close date: 2 Feb 2021

Location: Canberra

Reference: 31/2021-1

Employment type: Permanent

Contact: contracts_tss@omniexe.com

Provide operational support for configuring, maintaining and remediating firewall devices to ensure continued protection of the networks across a range of security domains. They will work in the Technology Foundations Communications Section.

Information Security Manager SFIA 5

Close date: 2 Feb 2021

Location: Canberra

Reference: 3/2021-1

Employment type: Permanent

Contact: contracts_tss@omniexe.com

The ACSC has a requirement for an Information Security Manager to manage IT system reviews and ensure satisfactory implementation and/or maintenance of the system security posture. To achieve this, the Information Security Manager works closely with relevant Certification and Accreditation Authorities in developing risk-based security plans and documentation that support ongoing compliance with organisational security and governance requirements for Information Technology solutions.